

# WAYNE COUNTY

## Maintenance Mechanic

**Job Summary:** Maintain, inspect, diagnose, improve, and make emergency/routine repairs on County buildings, maintain landscapes, maintain, repair & keep sidewalks free of snow & ice. A working knowledge of electrical, heating/AC controls and general construction is required.

Work under the direction of the Maintenance Supervisor and in conjunction with other members of the maintenance and custodial staff. Maybe assigned to one location or need to float between county buildings based on work orders and job assignment.

### Essential Job Functions:

1. Have the ability to perform Basic Maintenance functions, including; Plumbing, electrical, painting, carpentry, lawn care, snow removal, and mechanical repairs.
2. Have a working knowledge of the proper & safe use of hand and power tools.
3. Have the ability to lift a minimum of eighty (80) pounds.
4. Be comfortable climbing & working a minimum of forty feet above ground on ladders, scaffolding or high-lift platforms.
5. Have knowledge of basic commercial floor maintenance & the use of floor strippers and waxes.
6. Understand the types of electrical & plumbing systems & how they operate.
7. Maintain a clean, organized, and safe working environment including the control of all tools in use.
8. On occasion, oversee and guide a work detail of inmates.
9. Possess a valid Pennsylvania driver's license.
10. This position requires heavy physical activity.

Perform all other duties as assigned by the maintenance director. May need to be on-call emergencies or carry a pager at times. Normal work day is 7:00 a.m. to 3:00 p.m. Monday to Friday. Schedule may vary depending on special projects or county-wide department needs.

Pre-employment criminal history and driving record investigations are required. Position is non-exempt/ 37.5 hours per week \$ 13.73 per hour/\$ 26,778.99 Annual. Full-time benefits apply.

Please forward applications to the Chief Clerk, Vicky J Botjer, 925 Court St., Honesdale, PA 18431 or in person at the Wayne County Commissioners Office. Applications will be accepted until January 4 , 2016 at noon.